



## Application form

# Extinguishing agent handling licence (EAHL) – qualified persons

Enquiries: 03 8892 3183  
www.fpib.com.au

Complete this form in one of two ways:

- 1 Save this interactive PDF to a location on your computer, fill-in, save and email it to [ozone@fpib.com.au](mailto:ozone@fpib.com.au). For best compatibility, use only Adobe Acrobat on a desktop or laptop device. **Do not complete this PDF in your browser.**
- 2 Print, fill in, scan and email to [ozone@fpib.com.au](mailto:ozone@fpib.com.au), or post to: Executive Officer  
Fire Protection Industry (ODS & SGG Board)  
PO Box 1049, Box Hill VIC 3128

This application form is for new applications only. If you need to renew your licence, email [ozone@fpib.com.au](mailto:ozone@fpib.com.au) and request a renewal form. To renew your licence, submit your renewal form at least 30 days prior to your expiry date otherwise you will be required to make a new application. Whilst the Fire Protection Industry (ODS & SGG) Board (FPIB) will endeavour to forward information and a reminder to you prior to your licence expiring, it remains your responsibility to ensure you have a valid licence at all times to continue to handle scheduled extinguishing agents legally.

### OFFICE USE ONLY

Licence number

Date

/ /

Expiry date

/ /

## 1. LICENCE TYPE

Please indicate the licence(s) you are applying for. You may choose as many as are applicable.

1. Portable Fire Extinguishing Maintenance Licence

4. Recovery, Reclamation, Fill and Recycling Licence

2. Fixed System Installation and Decommissioning Licence

5. Warehouse Maintenance Licence

3. Fixed System Testing and Maintenance Licence

6. Control Systems Installation, Commissioning and Decommissioning Licence

**Supporting documentation is required to be submitted with your application indicating that you hold the units of competency associated with the relevant licence/s.** Further information is available at [www.fpib.com.au/licence-types/extinguishing-agent-handling-licences](http://www.fpib.com.au/licence-types/extinguishing-agent-handling-licences)

[Click here to attach supporting documents](#)



## 2. APPLICANT DETAILS

Title	First name	Middle name
Last name	Date of birth	/ /
Residential address		
Suburb	State	P/code
Residential postal address (if different from above)		
Suburb	State	P/code
Phone (business hours) ( )	Mobile	
Personal email	Work email	

## 3. EMPLOYER DETAILS

Company/trading name	ABN
Contact person	Employer phone
Employer email	
Business address	
Suburb	State P/code
Business postal address (if different from above)	
Suburb	State P/code

[Continued >>](#)





## 8. APPLICANT'S DECLARATION

- I understand that I need to provide the information and documents specified in the application form in order for my application for an extinguishing Agent handling licence to be assessed under the Ozone Protection and Synthetic Greenhouse Gas Management Regulations 1995 (the regulations), Division 6A.2.
- I understand and consent to this personal information being disclosed to third parties in circumstances including the following:
  - to a State, Territory or Commonwealth government agency for the purpose of determining my suitability to hold an Authorisation;
  - to any other third party identified in this application, for the purpose of verifying data or statements attributed to that third party in this application;
  - to a Commonwealth government agency for the purpose of investigating or taking action in relation to a suspected breach of the law.
- I understand and consent to my personal information being used by the Commonwealth for the purposes of:
  - managing, assessing, evaluating and monitoring legislative compliance, policies and programs;
  - contacting me in relation to matters relevant to the Fire Protection industry, including new or proposed laws, which could directly or indirectly affect licence holders;
  - other purposes as outlined in and restricted by the Department's [Privacy Policy](#).
- I declare that all the information and documentation supporting this application is true and correct in every particular and that all relevant documents supporting this application are attached.
- I understand that the department's [Privacy Policy](#) contains information on how I may access and correct personal information held by the department. It also details how I may complain about a breach of the Australian Privacy Principles and how a complaint will be handled.
- I understand that it is a criminal offence, under Part 7.4 of the Criminal Code 1995 (Commonwealth) to provide false and misleading information in an application.

Signature of applicant

Signing by PDF: add your Acrobat signature or just type your full name.

Date / /

## 9. LICENCE CONDITIONS

A licence granted by the FPIB is subject to the conditions, as set out in Regulation 326 of the Ozone Protection and Synthetic Greenhouse Gas Management Regulations 1995, that the licensee:

- carries out the work to which the licence relates in accordance with any standard set out in an item in column 2 of Table 326 that relates to the work; and
- gives any extinguishing agent recovered from fire protection equipment to:
  - the holder of an extinguishing agent trading authorisation; or
  - the operator of an approved extinguishing agent destruction facility; and
- ensures that any equipment used to transfer an extinguishing agent from one vessel to another:
  - is fit for its purpose; and
  - is appropriately maintained; and
- submits a report to the FPIB describing the circumstances relating to any lawful emission of an extinguishing agent; and
- does not carry out any work to which the licence relates (other than decommissioning or disposal or work in the aviation or maritime industries) on fire protection equipment that does not comply with any standard mentioned in Table 326 that applies to the equipment.

## 10. APPLICATION CHECKLIST

To ensure that your application can be processed immediately, please use this checklist to ensure that you have completed all actions necessary.

**If we do not receive all the items listed below, we will not be able to process your application.**

- Applicant details – Have you fully completed the applicant details section?
- Photograph – Have you attached a current passport-size colour photograph?
- Suitability questionnaire – Have you read and ticked the relevant boxes in this section, and attached any supporting information if required?
- Payment – Have you completed the payment section and checked the correct amount to be paid? If paying by EFT, have you checked the bank account details are correct?
- Declaration and signature – Have you signed the declaration that the information contained in this form is correct?
- Supporting documentation – Have you included with your application, a copy of your statement of attainment(s) showing units of competency completed to obtain the relevant EAHL entitlement(s)?

**IF YOU HAVE TICKED ALL BOXES** please submit your application form and any other supporting documentation.

**Submitting by PDF** – Save your completed PDF to a location on your computer and email it to [ozone@fpib.com.au](mailto:ozone@fpib.com.au) along with your supporting documents.

**Submitting by printed form:** scan and email it to [ozone@fpib.com.au](mailto:ozone@fpib.com.au)

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