

# Quarterly ODS & SGG usage report



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Reporting period

Company name  Extinguishing agent trading authorisation or halon special permit certificate no.

In accordance with regulation 332 of the Ozone Protection and Synthetic Greenhouse Gas Management Regulations 1995, I advise that the following quantities of extinguishing agents were acquired, disposed of and recovered during the reporting period. Please add more pages if necessary.

Extinguishing agent (trade or chemical name) If halon, please specify type	Quantity of agent on site at the end of the last reporting period	Quantity of new agent acquired (purchased)	Quantity of new agent recovered from fire protection cylinders	Quantity of agent supplied, used, installed or sold (not for refilling)	Quantity of agent used for refilling discharge cylinders (if known)	Quantity of agent sent for destruction	Quantity of agent on site at the end of the reporting period
	kg	kg	kg	kg	kg	kg	kg
	kg	kg	kg	kg	kg	kg	kg
	kg	kg	kg	kg	kg	kg	kg
	kg	kg	kg	kg	kg	kg	kg
	kg	kg	kg	kg	kg	kg	kg

**Note: The quantity of agent on site at the end of the reporting period should be the quantity of agent (kg) on site at the end of the last reporting period plus (+) the quantity of any new agent acquired or recovered minus (–) the quantity of agent supplied, sold, used (this includes refilling) or sent for destruction.**

By signing this form, you certify to the best of your knowledge that the information contained within this report is true and correct.

Name  Position

Signature  Signing by PDF: add your Acrobat signature or just type your full name. Date

**All sections of the report must be completed and forwarded to the Executive Officer of the Fire Protection Industry (ODS & SGG) Board within 14 days from the end of each quarter.**

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